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2018

8-27-2018

Composition I

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Collin College

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Ranta, Lari, "Composition I" (2018). *Fall 2018*. 539.
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COLLIN COLLEGE

COURSE SYLLABUS

Course Information

ENGL 1301

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent

Student Learning Outcomes:

- **State-mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 1. Develop ideas with appropriate support and attribution. (Communication Skills)
 1. Write in a style appropriate to audience and purpose. (Communication Skills)
 1. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 1. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide* for last day to withdraw.

Collin College Academic Policies: See the current *Collin Student Handbook*

6.24 Repeating Courses

Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the “Repeating Courses” section of the Registration Guide for more information.

Veterans should consult the Director of Financial Aid/Veterans Affairs before repeating any course. Students planning to transfer to another college or university should check with a Collin College academic planning consultant (advisor) or with receiving institutions for their repeat policies. See the Registration Guide for details on specific courses

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student’s responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Religious Holy Days: Please refer to the current *Collin Student Handbook*.

INSTRUCTOR INFORMATION

Instructor’s Name: Lari Ranta

Office Number: D227 (Spring Creek Campus)

Office Hours: Tuesday/Thursday 9:00am-10:00am, Monday/ Wednesday 1:20-2:20 (alternating at CPC), Thursday 1:00-2:00

Phone Number: 972-881-5789

Email: lranta@collin.edu

Contacting the Professor: Please contact professor via email or Canvas. Replies to email will be made within 48 hours.

Class Information:

Section Number: MN1

Meeting Times: Tuesday and Thursday 7:00am- 8:15am

Meeting Location: MNHS

Minimum Technology Requirement: for best results, open Canvas in Chrome or Mozilla Firefox

Minimum Student skills: MS Word, Internet

Course Resources:

Required Textbooks:

- *The Happiness Advantage: how a Positive Brain Fuels Success in Work and Life* by Shawn Achor
- Bullock, Richard, et. al. *The Norton Field Guide to Writing with Readings and*

Handbook. 4th ed., 2016 MLA update. W. W. Norton & Company, 2016. ISBN: 9780393617399

Supplies: 3 folders with pockets and brads, paper, writing utensil, you (in mind and body)

Attendance Policy:

Your prompt and regular attendance in our classroom environment is expected throughout the semester. Repeated absences result in the loss of community within the classroom as well as the growth of critical thinking. I do understand illness and unavoidable issues can occur. If you do need to be absent, please contact me via email prior to the absence or as soon as possible. Positive attendance and a strong work ethic in our particular course will yield a rewarding grade. Note that most daily work and Reading Response assignments cannot be made up. Thus, a good standard to keep is no more than 4 absences (the equivalent of 2 weeks of class). Typically students with more than 4 struggle with maintaining their grades.

Method of Evaluation:

Final grades for the semester are based on the following:

Essay 1	15%
Essay 2	15%
Essay 3	20%
Essay 4	15%
Final Exam	10%
Labs	10%
Daily work/ Response /discussion post	15%

Grading Scale:

A = 90 –100

B = 80 – 89

C = 70 – 79

D = 60– 69

F = Below 60

Instructor Response and Availability:

- **Replies to e-mail will be made within 48 hours; email and Zoom conferencing are the preferred methods of communication. Phone calls must be scheduled via email.**
- **Essay assignments will be graded in *approximately* ten days after submission**
- **Discussion Post grades will be posted at the end of the semester**

Students who have fallen behind and are failing are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F".

Explanation of Assignments:

Major essays: Four major essays and a final exam will be required. For each essay, we will engage in a drafting process, taking class time to workshop early drafts before you submit your final copies. Failure to bring a complete draft on a workshop day will result in a zero for attendance. All final drafts of major essays need to be turned in as a hard copy in one of your folders – final draft in the brads, and rough draft/workshop comments/etc. included in the pockets. You must also submit an electronic copy to TurnItIn via the link provided in Canvas Modules.

Each essay will have specific requirements for completion and will be outlined in the instructions handout given in class and posted in Canvas. All essays will include research and summary activities i.e precis or annotated bibliography as a part of the total essay grade.

Daily Work: Reading, researching, discussing, and writing assignments that support the goals for the course.

Daily Response: A daily response question will be used to determine attendance each Tuesday. These responses cannot be made up.

Discussion Post: Further discussion of topics will be via the discussion board. The discussion board serves as a homework assignment and will be discussed in class pertaining to submission and due date.

Labs: These are assignments that will be done outside of class. They are designed to support concepts in class. All lab assignment directions will be in the lab module.

Evaluation Criteria for Daily Journal Questions:

- Satisfactory completion of assignment by the deadline
- Demonstration of *excellent* knowledge and understanding of the assigned readings
- Responses that are tactful, respectful, insightful, and critical
- Detailed, in-depth responses that are at least a few paragraphs in length

Classroom Conduct:

Please keep disruptions to a minimum. Success in this course requires your attention and participation. Please note that if you are *actively participating* in the class session you likely

won't need to be using your computer much. I, therefore, assume that what is so engaging on your screen is probably not class related. If, however, you feel you *must* use a laptop for "note taking," please sit towards the back of the room. No games, Facebook, and browsing the web are allowed. The use of audio recording devices to supplement your notes is acceptable, so long as they are for your personal, private use and not disruptive to your classmates. The use of cameras (still or video) is not allowed.

Because this is a participation and discussion-oriented course, I expect and encourage you to make your ideas and opinions known. It is likely that we will address some controversial topics, and that you will find points of disagreement with classmates. Please extend to all of us the courtesy of civil discussion. Personal attacks, threats, yelling, etc. will not be tolerated and may result in your being asked to leave class, or referral to the dean of students depending of the severity of the offense.

How to Succeed in College: Get on Board! *Your college experience is up to you.* You chose to register for class, so why not get the most out of it? Class discussion is a fundamental component to learning, so please become involved. In college courses, teachers and students are privileged to experience academic freedom. This freedom exists in a realm of responsibility by thoughtful, courteous, responses as we approach important issues. In addition, attitude towards coursework is vital to academic advancement. I give all my students my attention and respect, and thus, expect the same in return. Show interest and dedication, and I will go above and beyond to help you reach your goals. Show apathy and I will grudgingly reciprocate. As a college student and adult, the onus is on you to find the motivation and desire to be successful. I am not your parent, and I cannot do for you what you are not willing to do for yourself. The choice to succeed is yours.

Academic Ethics:

Every member of the Collin College community is expected to maintain the highest standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission as one's own work material that is not one's own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records. While specific examples are listed below, this is not an exhaustive list and scholastic dishonesty may encompass other conduct, including any conduct through electronic or computerized means:

Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance; copying computer or Internet files; using someone else's

work for assignments as if it were one's own; or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate about an examination or any other course assignment; removing tests or answer sheets from a test site; and allowing a classmate to copy answers.

In cases where an incident report has been filed for alleged violation of scholastic dishonesty, faculty are requested to delay posting a grade, for the academic work in question, until the Dean of Student's Office renders an administrative decision of the case. Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the Dean of Students Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The professor will determine the appropriate academic penalty.

*****Based on the information above, students found guilty of deliberate and intentional cheating and/or plagiarism, for example, purchasing papers through internet sites, will receive an F for the final course grade. *****

LATE WORK COUPON

I realize that 16 weeks is a long time in the life of an adult; thus, stuff happens. The coupon below will allow you to submit 1 late essay with no questions asked. Just copy and paste, including this as its own page with your document (it does not count as a page of your essay). Make sure to include which essay (#1, 2, etc...) and the original due date and the date you are submitting. Obviously, turnitin will provide me with this information, but I think it is important for you to see it so you stay on track with the calendar.

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Copy and Paste this coupon for 1 extension of an essay. This coupon will expire 1 week after the original due date. Instructor comments not guaranteed after submission.

Essay: _____

Due date:_____

Date submitting:_____

Your initials:_____

Calendar for English 1301

This calendar is subject to change and *probably will*. It is the student's responsibility to keep up with the necessary

Date	Tuesday	Thursday	Notes	Other
Week 1 Aug. 28-30	Course Introduction	In class writing assignment HW: Read ch. 1-3 in Norton Field Guide (NFG)	<i>I always give additional readings. You may list them here as well as any other hw assignment I give in class</i>	
Week 2 Sept. 4-6	"Banking Concept" by Freire	Discuss ch.5 & 6 NFG Audience HW: Read Tan and Barrientos		
Week 3 Sept. 11-13	Discuss Invention Strategies for writing. HW: Read ch. 18 "Memoirs" & ch. 43 "Narrating" in NFG/	Discuss Memoirs using the readings. Essay 1 instructions HW: Read "Part One" in <i>Happiness Advantage</i>		
Week 4 Sept. 18-20	Discuss Happiness Advantage & More Narration Techniques using the readings. HW: Read Keller and Gregory	More narration: Discuss Keller and Gregory HW: Work on your draft!		
Week 5 Sept. 25-27	Writer's Workshop/ conferencing HW: Read "Principle 1" in <i>Happiness Advantage</i>	Discuss "Principle 1" Finish Writer's Workshop / conferencing HW: Finish Essay1	Look over grading criteria	

Week 6 Oct. 2-4	Paper 1 due Thesis as controlling idea: HW: Read in NFG Ulrich (pg 664,) Smith (pg 750), & Dowsett (pg 984)	In-class writing exercise HW: Read: "Principle 2 &3" in <i>Happiness Advantage</i>	Readings: _____ _____	
Week 7 Oct. 9-11	Discussion of race and gender (wrap up of what we have been reading thus far) HW: Read "Principle 4" in <i>Happiness Advantage</i>	Discuss Happiness HW: Read "Principles 5& 6" in <i>Happiness Advantage</i>	Readings: pp. _____	
Week 8 Oct. 16-18	Writer's Workshop/ conferencing HW: WRITE! Read "Principle 7" in <i>Happiness Advantage</i>	Finish Writer's Workshop/ conferencing HW: WRITE		
Week 9 Oct. 23-25	Paper 2 due Begin Compare/ Contrast/ Evaluate HW: Read ch. 38 & 16 in NFG	Discuss C/C/E HW: Finish <i>Happiness Advantage</i>		
Week 10 Oct. 30-11-1	Discuss readings Discuss <i>Happiness Advantage</i> book list choice HW: Read selected book	Essay 3 directions HW: Read ch. 11 "Analyzing a Text" & ch 38 'Comparison" in NFG Read selected book	Readings: pp. _____	

Week 11 Nov.6-8	Discuss Photo Essay HW: Read ch. 55 & 56 in NFG	Discuss Photo Essay HW: work on photo essay	Readings: pp._____	
Week 12 Nov. 13- 15	Writer's Workshop/ conferencing	Essay 3 due Discuss readings		
Week 13 Nov. 19- 21	Thanksgiving	Thanksgiving	Readings: pp._____	
Week 14 Nov. 27- 29	Discuss Photo Essay Group work	<i>(Essay 4 due)</i>		
Week 15 Dec. 4-6	Prep for finals	Prep for finals		
Week 16 Dec 10- 12	Finals week See schedule of classes			